# Transcript

## First Aid Guidelines for Managers and First Aid Officers

Welcome to the La Trobe Health and Safety First Aide Guidelines web video training session for managers and first aid officers. This overview is expected to take approximately 30 minutes to complete. Remember to click the Pause button to stop the recording and the press the Play button when you are ready to move to the next slide.

## Training Objectives

At the completion of this session you will be able to:

* Provide practical guidance to managers on their responsibilities for providing first aid facilities in your work place.
* Describe the assessment process to establish your areas first aid requirements to ensure first aid facilities comply with duties under the OHS regulations.
* Provide information to qualified first aiders on University first aid processes and equipment.

## Thankyou

Congratulations! You have now completed the First Aid Guidelines overview. Don’t forget to complete and submit the short quiz that is located on the web page, so that your OHS records will be updated on completion of this session. Thank you!